

Cheyenne Rifle and Pistol Club

GUN SHOW TABLES POLICY

PREVIOUS EXHIBITOR

Exhibitors at the 2025 show will be given table reservations preference for next year's show. Specific preference includes advance reservation of the same number of tables paid for by the exhibitor at the 2025 show. The Show Director will attempt to accommodate previous exhibitors and preference for table location. However, the Show Director will make table location changes it necessary to permit complete space utilization.

The Show Director will mail a reservation packet to previous exhibitors about the end of October of each year. **Previous exhibitors will have until December 1st to mail their completed reservation with payment to the Show Director.** Exhibitors who do not mail their reservations with payment within the established time frames will lose all preference and will be treated as a new exhibitor.

This policy limits the number of tables for any one exhibitor to four. Exhibitors at the previous year's show who paid for more than four tables may continue to reserve the higher number of tables in subsequent years. If the number of tables reserved by the previous exhibitor drops below the previous number in subsequent years, the exhibitor will only receive preference on the lower number of tables in the future.

A previous exhibitor will only be given preference reservations for the number of tables paid for at the 2025 show. If a previous exhibitor would like to increase the number of tables to the maximum of four, the exhibitor will need to make a second request for the additional tables in the same manner as a new exhibitor. Previous exhibitors may cancel their reservation at any time. However, money will not be refunded to previous exhibitors unless the Show Director is notified of the cancellation by December 31st. Exceptions to this refund policy can be made by the Show Director only for unusual or unforeseen circumstances.

NEW EXHIBITORS

New exhibitors are those who were not exhibitors at last year's show. New exhibitors are limited to a maximum of four tables. Previous exhibitors requesting an increase in tables to the maximum of four must apply for the additional tables in the same manner as a new exhibitor. New exhibitors request a table reservations packet by calling (307) 701-5869 or (307)630-4058.

On or about November 15th, the Show Director will mail the table reservation packet to exhibitors who have made a request. New exhibitors must mail the reservation request and payment to the Show Director. No reservations will be accepted by phone. Reservation requests not accompanied by full payment will not be considered by the Show Director. **The Show Director will honor reservation requests on a first come, first serve basis using the envelope post mark date.** The Show Director will notify exhibitors of their final table location.

The Show Director will return the exhibitor's payment if tables are not available when the reservation request is received. The new exhibitor's reservation packet will include a diagram of the available table locations. Previous exhibitor tables will be marked off this diagram and will generally not be available to new exhibitors. The Show Director will attempt to accommodate new exhibitor's preference for table location. However, the Show Director will make table location changes, if necessary, to permit complete space utilization.

New exhibitors may indicate that they would like to be on a waiting list in the event of cancellations, again, exhibitors will be placed on the waiting list in the order of the envelope post mark date. For exhibitors requesting to be on the cancellation list, the Show Director will return the exhibitors payment as soon as it becomes known that tables will not be available. New exhibitors may cancel table reservations at any time. However, the money will not be refunded to new exhibitors unless the Show Director is notified of the cancellation by December 31st. Exceptions to his policy can be made by the Show Director only for unusual or unforeseen circumstances.

No alcoholic beverages or illegal drugs are allowed on the premises. No loaded firearms, clips or magazines will be permitted on the premises except by uniformed law enforcement officers and persons with a valid concealed carry permit. **Concealed carry firearms will not be taken out of its holster.** All non-carry firearms brought into the building shall have a gun tie put on it and it shall be marked with the appropriate label designation used by the club for that particular gun show.

Each exhibitor shall mark each item (gun or otherwise) sold with appropriate label designation used by the club for that particular gun show. Each exhibitor shall also zip tie each gun sold before it leaves the table. The club will provide the appropriate labels to the exhibitor. Zip ties are available, at a nominal fee, by the club.

The club will also provide identification badges to each exhibitor not to exceed four (4) badges per exhibitor.

Exhibitors are individually responsible for compliance with all license requirements sales tax or other tax collection, and ATF firearms transfer laws and regulations. The Cheyenne Rifle and Pistol Club will not be liable for the theft or damage to any merchandise or property or for any personal injury on the Club premises.

No Exhibitor shall be allowed to pack up and leave before the gun show is over.