

# CHEYENNE RIFLE & PISTOL CLUB (CRPC) FFL TRANSFER FORM

## GENERAL INFORMATION

1. There will be surcharge of \$10.00 for firearms transfers which will assist in funding the junior program.
2. Members will email this form to [crpcffl@gmail.com](mailto:crpcffl@gmail.com). Telephone messages will **NO LONGER** be accepted!
3. When the buyer receives new or updated shipping information, it should be forwarded to the above email.
4. Because of limited hours of availability at the CRPC, the member should request the shipment be "held by the shipper" for pickup by the CRPC FFL designee on the license.
5. **ALL** firearms received by the CRPC will be entered into the mandatory bound BATFE record book and a BATFE Form 4473, as well as the mandatory NICS background check, will be performed before the buyer can take possession. However, if the buyer has a valid Wyoming Concealed Firearm License (CFL), the NICS check will not be necessary, but the buyer will still present the CFL and driver's license to the CRPC FFL designee as documentation.
6. The parcel **MUST** have the purchaser's name on the **INSIDE** and nowhere on the **OUTSIDE** of the package. This is a ruling by FedEx and UPS. The only name on the outside of the package/label, will be "**Cheyenne Rifle & Pistol Club.**"
7. The club's FFL designee will contact the member as to when they may pick up the item at the indoor range.  
**SPECIAL NOTE:** If the purchaser requests that the shipment be allowed to be held for pickup at a UPS or FedEx facility, but the sender does not allow the shipment to be held for pickup, the CRPC FFL designee then has limited options. The FFL designee will make reasonably good faith efforts to meet the shipper's truck at the indoor range address to receive the shipment; however, since UPS and FedEx have widely varying delivery times during any particular day (usually a 12-hour window for delivery is quoted), meeting a delivery driver may not be successful. Normally, UPS and FedEx make a delivery attempt three times, after which the parcel is returned to the sender, in which case the purchaser and the sender will have to make other arrangements. **However, neither the CRPC nor the FFL designee will be liable and the CRPC will not refund any shipping costs or fees should this situation occur.**

## CLUB MEMBER INFORMATION

**Name:**

**ID Number:**

**Address:**

**Phone Number:**

## ITEM BEING DELIVERED INFORMATION

**Item Description:**

**Manufacture:**

**Model:**

**Serial Number:**

**Caliber:**

## SENDER CONTACT INFORMATION

**Name or Business:**

**Email Address:**

**Physical Address:**

**Phone Number:**

**Estimated Shipping Date:**

**Estimated Delivery Date:**

## REQUEST CLUB FFL BE SENT/PROVIDED TO SENDER?

**YES**

**NO**